

Chart Your Path to Success

1 Apply for Admission

- Visit fscj.edu/apply to complete your online application and pay your \$25 application fee.

2 Apply for Residency

- Log in to your application portal at fscj.edu/apply.
- Click “**View**” next to the Checklist Item “Residency Declaration.”
- Complete and submit the form.
- Monitor your texts, emails and phone calls for replies from Student Records.

3 Complete the Free Application for Federal Student Aid (FAFSA) and apply for Scholarships

- Visit fafsa.ed.gov to access the online financial aid application. *FSCJ federal school code: 001484.*
- Apply for scholarships by visiting fscj.edu/scholarships.

4 Request Your Transcript(s)

- Check your program requirements to determine if high school equivalency is required. If so, please submit your high school transcripts. For Duval, St. Johns or Clay County high school graduates - the College will request your high school transcript. If you graduated from a high school outside of the above counties, or if you graduated from a private school, please contact your high school and request an official (sealed) transcript of your grades, credits and graduation date.
- **Send Transcript(s) to:** Admissions Office, FSCJ, P.O. Box 40515, Jacksonville, FL 32203-0515 or send your transcript electronically, please request for your school to submit your official transcript to studentrecords@fscj.edu. Please note, this email is for official use only and should not be used by students. Transcripts sent by students will be deemed unofficial.

5 Complete College Assessment

- Determine placement.
- Visit fscj.edu/assessment to schedule your testing appointment.

**SAT and ACT scores less than two years old may be used for placement.

***Effective November 2013 under SB 1720, if you entered the ninth grade in a Florida public school in 2003 or after and graduated from a Florida public high school with a standard Florida high school diploma, OR if you are a student who is an active duty member of any branch of the U.S. Armed Services, you will not be required to take placement testing.

- SAT/ACT**
- Senate Bill 1720***

Assessment needed:

- ACCUPLACER (College Credit)
- PERT (College Credit)
- TABE (Career Certificate)

6 Register for Orientation

- Visit fscj.edu/orientation to register for orientation.

7 Complete First Term Advising

- Visit any campus Advising Center as a walk-in or schedule an academic advising appointment at fscj.edu/advising.
- Download the **QLess app** to manage wait times on campus.

8 Register for Class/Pay for Tuition and Fees

- Enroll in classes online from your myFSCJ Student Center at my.fscj.edu.
- Also, pay your tuition and fees from your myFSCJ Student Center before the payment deadline.

9 Get Your Student ID Card/Parking Decal

- After you register for classes, visit the Library and Learning Commons to get your Student ID card.
- Visit my.fscj.edu to request a parking decal. (Under **Useful Links**, select **Parking Decal/Registration**)

10 Download the FSCJ Safe Mobile App

- Receive important safety alerts and get access to campus safety resources.

11 Schedule a Follow-Up Advising Appointment

- Visit fscj.edu/advising to schedule a follow-up advising appointment to meet with your academic advisor to create a personalized academic degree plan.

Download
the FSCJ Safe
Mobile App

